VMC September 2021 Board Meeting

Final Draft

I. Called to Order: 6:30:pm

II. Board Members Present via Zoom:

1. Kathy Schultheis, President
2. Laura Brody, Secretary
3. Dennis Haberkamp, Treasurer
4. Rachelle Matheson, VP of Membership
5. Dan Warner, VP of Business
6. Karen Bass, VP of Technology
7. Mike Nettleton, VP of Marketing
8. Thomas Nadal, VP of Concerts

III. Other Attendees

1. Amy Christenson
2. Russell Freeman
3. Hannah Chen

IV. Board Members Absent:

- Jana Hart, Director

- **Reports**
  - **Secretary's Report: Laura**
    - Approval of August 13 and 23 minutes
      - Motion by Dennis to approve minutes. Seconded and approved

  - **Treasurer's Report: Dennis**
    - Dennis reports dues paid and masks purchased (income and expenses)
    - Dues will be coming in soon
    - Motion to approve Dennis's report seconded and approved

- Dennis discloses that he will be out of town for 3 weeks in October and needs to have someone else handle his responsibilities during that time. Volunteers from BOD agree to help out

- **Health and Safety of VMC Members: Hannah Chen**
  - Health education during upcoming season
    - As part of her advanced nursing degree, Hannah would like to use the choir to share respiratory health information with the VMC members.
    - Should the presentation be both zoom and in person?
    - Rachelle suggests that Hannah does her presentation at Jump Start.
    - Mike suggests that it be recorded so it can be available on the members page.
    - Kathy suggests getting info out to the choir
    - Motion passes to include the choir in this valuable activity

- **VP Concerts: Tom**
  - Tom needs to determine who will do the front of the house jobs during concerts.
  - Regarding Carnegie Hall, Tom will touch base with coordinator to confirm that the event is still happening.
  - Tom would like to do a 2 minute presentation about the trip to NYC at the first rehearsal

- **VP Business: Dan**
  - Donor Outreach:
    - Waiting on 2 businesses in town to disclose the amount of their donation.
    - Read sample letters to to be used to send out to businesses or individuals asking to “consider” donating funds
    - Dan would like to know if any BOD member has any business associations that may be interested in any level of sponsorship
  - Give More 24 Update
    - Three people have offered to do $500 matching donations

- **VP Technology: Karen**
  - Give More 24 Social Media Posts
    - Jazz Bilby will be posting regularly about Give More 24 on Social Media platforms
    - Kathy will share this information at rehearsal as well as explain the program to the general membership

- **VP of Marketing: Mike**
  - Is working on audio/visual and other details for marketing and publicity activities
  - Reports that VMC has decided not to pay membership for chamber of commerce this year due to tight budget issues
  - Russell offers Mike info on previous “How did you find out about us?” for marketing campaigns

- **VP Membership: Rachelle**
  - Members returning (53), leaving (8), pausing (16)
  - Proof of vaccinations submitted: 52
  - Current Covid restrictions will prevent food from being served at first rehearsal or Jumpstart rehearsal on September 25.

- **President: Kathy**
  - BOD meeting minutes: All BOD members please remember to read the minutes and send edits to Laura
  - Set up first rehearsal
    - 6:15 will be the beginning of check-in time.
    - Perhaps board members can help set up chairs
    - Rachelle suggests the possibility of rehearsing in the sanctuary
      - Offers more social distancing for the group
      - Lorraine needs to be contacted about this

    - Discussion with Jana also necessary
    - Kathy will send a message to Jana regarding this recommendation
  - For first rehearsal regular personal masks will be required until singing masks arrive
  - A “Thank You” to Russell for bringing his expertise to the meetings
- Next Meeting: Tuesday, October 5 at 6:30
- Meeting Adjourned at 7:33