VMC November 30, 2021 Board Meeting

Final Draft

I. **Called to Order: 6:32:pm**

II. **Board Members Present via Zoom:**

1. Kathy Schultheis, President
2. Laura Brody, Secretary
3. Dennis Haberkamp
4. Rachelle Matheson, VP of Membership
5. Karen Bass, VP of Technology
6. Mike Nettleton, VP of Marketing
7. Thomas Nadal, VP of Concerts
8. Jana Hart, Director
9. Dan Warner, VP of Business

III. **Other Attendees**

1. Teresa Loftus
2. Russell Freeland

IV. **Board Members Absent:**

- **Reports**
  - **Secretary's Report: Laura**
    - November 2 minutes
      - Clarified minutes questions
      - Motion by Dennis to approve minutes. Motion seconded. Minutes are approved.

  - **Treasurer's Report: Dennis Haberkamp**
    - Explanation of this month's Treasure's report details
    - Kathy asks Karen for info on current ticket sales
    - Dennis and Karen discuss ticket sales revenue amounts

- Dues collection has exceeded our expectations
- Russell: Did we make more on the masks, etc… than their cost?
- Dennis: Slightly more
- First Presbyterian rent was adjusted down due to credit for last year
- Jana: Surprise $285 revenue from Giving Tuesday
- Dennis: Concerned about meeting concert expenses with current concert revenue

- Motion to approve Treasure's report. Approved

- **General Discussion: December Concert Issues**
  - Video record performances?
    - Kathy asks Karen to talk about First Presbyterian video recording concert
    - Karen: Explains what First Presbyterian is capable of doing with video recording. Offers ability to watch videos on Youtube as an example
      - One concern is the quality of the sound. If Darcy can patch in to sound board for recording that would keep costs down.
      - Jana: we can discuss this with Darcy on Monday/Tuesday at dress rehearsal
      - Teresa: Ken will also be available for sound patching for recording
      - Joe Chopp can participate in sound needs as well for $20 an hour (30 min before until 30 min after concert)
      - Using Joe could be a good way to have a regular recording engineer for concerts
    - Motion to allocate an amount not exceeding $150. Unanimously approved
  - Guests without receipts of online payments
    - Even if people don't have receipts for the concert tickets, we will have a list of those who purchased tickets online
  - Tom discusses riser installation for the rehearsals.
    - Sound equipment needs to be installed before risers
    - Ken will be there by 4 with equipment
    - Darcy will bring students to help with prep
    - Rachelle will bring snacks for helpers

- Front of the house is currently in good shape with people to handle the tickets and arrival of audience.
  - Doors will open at 6:15 (after they've been through the entering process)
  - Dan: What if an attendee needs more space in the pews?
    - We have a capacity of 300 people with social distancing
    - We need to remove tape on the pews and then replace it afterwards for church in the morning.
    - Russell adds that he's been to a local performance at the Keller with vaccinations and masks. Additionally, he thinks it's important to remind audience members that they need to wear their masks properly
- Water for the performers? Can it be on stage?
  - An unopened bottle under the chair would be allowed if only used during intermission.
  - Rachelle will purchase bottles of water for both for continuity of the look
  - Can attendees have water? Water isn't allowed in the sanctuary
- Dan: When will Kathy speak to the audience?
  - Jana: after 1st four songs
- Diana sent a message thanking all who contributed to the program
- Scholarship Auditions Scheduling
  - Jana: We're singing at Carnegie Hall and returning to Vancouver on Monday.
  - Ran through date and availability options for the scholarship auditions in April
    - April 19th is suggested and agreed upon for now
  - Confirmation of meeting at Jana's on Sunday to move the harpsichord

- Next Board Meeting: December 14 at 6:30
- Meeting Adjourned at 7:30 pm