VMC Board Minutes Sept. 5, 2023

Present (ZOOM Virtual): Katherine Nitsch, Jana Hart, Susan Pautz, Dan Warner, Min Kuang, Cara Hernández, Jaz Bielby, Dennis Haberkamp, Dave Lawley, Paulette McCoy (interim secretary) Tom Paulu

Call to order 7:10 p.m.

Secretary's report of minutes from 8/22/23 approved

Old Business:

1. Secure Skyview HS with a written contract :Jana will work with Phillip Denton
2. Letter to Paul Christianson- Jana and Katherine got together with Sonja who offered suggestions on how to proceed with the ask.
3. Contact Dave Roberts concerning website design. The meeting took place however Jaz determined that she could do several of the updates/changes that were requested by Jana, Min and business services. (See new business for details) An overhaul of the website is under consideration for 2024- late spring whereas Dave Roberts and others will be contacted to bid
4. Contact security companies – Dan was able to contact Coast to Coast Security and is waiting on their bid.
5. Susan/Jaz sent out the email to the members about volunteering for hospitality – coordinator and Robin Patton volunteered to step in for this position.
6. Email chorus members about other important leadership positions that are needed: house concert manager and wardrobe coordinator. –
   Cara will make an announcement at our first rehearsal explaining the duties of this position.
   Susan will take on Mary's role as wardrobe coordinator
7. Ask members about open secretary board position.- Katherine
   Secretary position is open and will be offered at first choir rehearsal.

New Business:

Treasurer/Financial Officer report for new budget for 2023-24 (Dave Lawley and Dennis Haberkamp). Budget for 2023-2024 were presented.

The budget is in process and all board members need to submit their expense calculations to Dave by Sept. 20.

Music Director, Jana Hart:

All orchestra members have been hired for first concert. Darcy and her assistant will be back to manage the sound. Since we have 25 new members we will be short music for the first rehearsal. Choir member and linguist, Claire Smith will send out Welsh pronunciation for a song in the Christmas Carol. She will also help out at the first rehearsal, time permitting. Skyview students are excited to join the chorale for the Beethoven's Ninth final movement which will be sung in German.

There are new grant proposals to consider and Giving Tuesday is Nov 28 this year. Dennis will verify that we are on the list to receive donations.

VP Membership, Susan Pautz:

Currently have 114 members. This Thursday, Sept. 7, Katherine, Dennis and Dave will help remove music filing cabinets out of Susan's living room. They will be taken to the storage unit or dump if necessary.
Susan will have commitment forms ready for the first rehearsal.
As wardrobe coordinator she suggested that we have cummerbunds and bowties on hand for men as needed.

VP Marketing, Min Kwang

Christmas concert artwork is finished and Jaz has posted on our landing page.
Tom Paulu is working on the media releases for our first concert.
There was a great deal of conversation concerning how to gather emails for marketing purposes. Tom will talk with choir member Mark Congdon about some ideas/suggestions on how to go about this monumental task.

VP Technology, Jaz Bielby:

Website update completed to date by Jaz:

a. added photos of orchestra members
b. photos of choir members on opening page
c. pay dues button on membership page

Working on these updates:

d. purchase tickets on website
e. Donate button on landing page
f. members page to include newsletter and update board minutes

Jaz is also helping Susan with Google docs regarding the full member roster.

VP Concerts, Cara

Cara will make an announcement at our first rehearsal explaining the duties of the front house position.

Presidents' Report by Katherine

After welcoming back the choir at the first rehearsal, Katherine will introduce the board.

Other business:

Travel committee
Paulette to make short announce at first rehearsal and do make a Costa Rica display poster for Jumpstart on Sept 15.

Meeting was adjourned at 9:03 p.m.

Respectfully submitted, Paulette McCoy, interim secretary