VMC Board Meeting
June 17, 2025

Present: Robin, Dennis, Bai, Andrew, Val, Susan, Tom, Jonathan, Geri
Guests: Philip, Katherine, Dan (Robin - if Philip isn't a Board member, should I list him as a guest or does he have his own category?)

Call to order, 7:05

April Minutes: A few corrections made. Motion to approve passed.

Welcome and Remarks: Robin

- Attention to the list of helpful references listed on the agenda.
- Discussion of the four duties of Board members in general, from the legal code for nonprofits.
- Discussion of the need for a strategic plan.

Treasurer's Report: Andrew

- This past year's budget - a line by line discussion of the report, all pages. VMC is $12K in the black as of the end of this season.
- Next year - discussion of 5-year comparison of concert revenues
- Recommendations regarding tickets and prices.
- Andrew requested departmental estimates for next year's expenses by July 7.

Director's report: Philip

- The new accompanist is Colleen Adent.
- Discussed instrumental budget. Recommended $120 per service for orchestra members.
- Discussed purchasing a performance license.
- Will be using more music by underrepresented composers.
- Discussed the need for more concert publicity.

Development Committee: Dennis

- Discussed the stages of various grant applications, accepted and in progress.
- Would like to build a library of texts to be used in applications.

Audit Committee: Robin. Conclusions and recommendations include

- Monthly reconciliation of disbursements - statements and checks should match. Would like to do monthly, by different volunteers each month. This would prevent gaps in checking records.
- All expenses should be backed up with documents.
- The Tech Committee can review the shared drive annually.
- The next audit is fall 2026.

Membership Committee: Susan

- Discussed plans for the committee.
- Still awaiting more email from members who won't be continuing.
- Section leaders have been or are being assigned.
- Suggested having the first rehearsal after Labor Day weekend and continuing to hold jumpstarts several weeks after that.
- Question arose regarding who will send out member emails soliciting volunteers for committees - the committee overseers or President?

Marketing Committee: Tom

- Needs more members.
- Rebranding ideas discussed - the timing, the look / style of programs.
- Hayley will be invited to the committee meetings.

Tech Committee: Bai

- Is planning the transition to Google Drive.
- Several important updates will be made. (check recording)
- Committee should ideally have members who are able to do some work on their own.
- The phone numbers on the website and the commitment form will be updated.
- Need to resolve the issue of making the changes Susan makes in her documents visible on the website.

Concerts Committee: Valerie

- Plans to send out an interest form to Chorale members.

- Will meet monthly and work closely with Marketing Committee.
- Wants also to work closely with risers and sound crews.

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- Question of offering season tickets tabled, in interests of time. Referred to Development Committee.
- Bai will get Geri access to the shared drive so she can post minutes.
- Discussion of monthly calendar tabled.
- Discussed Board review of certain expenditures. It was noted that if there is enough money in the account, committees don't need to bring matters to the Board.
- Request for help with distributing and filing of photos. Suggestion made to upload all and let members go in later to choose which to keep.

Votes

- Motion to add $1,000 to Philip's honorarium passed.
- Motion to review and reconcile monthly account activity passed.

Motion to adjourn made and passed.

Next Board meeting is August 12